

DATA SUBMISSION GUIDELINES FOR OHSS PLATFORM – CMORE

This is a web or mobile APP

To submit data: click on <https://dmore.chpc.ac.za/za/portal/login.html>

Remember to use only the following browsers Google Chrome, FireFox or Safari browser
(not MS Edge/Explorer)

1 Log into the portal with your credentials

2 Once logged in, select on the left side New Event

3 Select the appropriate item: Vulnerability, Symptom Screening, Positive Test or Return to Work.

4 Complete all the data fields as per NIOH requirements. Remember to enter the Business ID that you received in full

5 The system will remember your business ID and prepopulate it for all new entries.

6 Once demographic fields (age, sex, job category, Province and District) are entered for a specific employee (identified by the unique ID), it will be remembered by the system.

7 Make sure to type a description (it can be anything, a reference to yourself)

Now click Create Event

Repeat for other staff members or items or records from step 2

As you complete data, you will see the left hand column filling up with the submitted data

Once it shows here, it has been successfully submitted into the system.

Remember you can only enter data for one employee at a time. Bulk submissions or uploading documents are not allowed on CMORE



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